

# Family Opportunity Act Medicaid Buy-In Program

Medicaid health care coverage is available to children under age 19 who meet the federal childhood disability definition. Income limits for children with disabilities are higher than for other Medicaid Programs.

**NO enrollment fees,  
co-payments, or deductibles**

## To Qualify

- ★ Your child must meet the SSI childhood disability definition;
- ★ Family gross income must be below the amounts shown in the chart;
- ★ Parents must sign up for or keep health insurance through their job if the employer pays at least 50% of the premiums;
- ★ Some families will not pay a premium: most will pay \$12 to \$35 per month for the Medicaid coverage; and
- ★ You must meet other program requirements.

## We Review Your Family's Income

We count your family's gross income, not take-home (net) pay, and compare it to the family size. A *family* includes the child who is applying, parents (legal and natural), and sisters and brothers under the age of 19 who live in the home. We **do not** count things like bank accounts, your home, vehicles, or land.

Income Limits Effective April 1, 2012 through March 31, 2013	
Family Size	Monthly
1	\$2,793
2	\$3,783
3	\$4,773
4	\$5,763
5	\$6,753
6	\$7,743
Each extra person	Add \$990

## How to Apply

- ★ **Online** –  
[www.Medicaid.DHH.Louisiana.gov](http://www.Medicaid.DHH.Louisiana.gov)
- ★ **Mail** -  
**Family Opportunity Act**  
**P.O. Box 91278**  
**Baton Rouge, LA 70821-9278**
- ★ **FAX** - 1-877-523-2987 (toll free)
- ★ **Drop Off** – Go to your local Medicaid office. To find the closest office call us at 1-888-342-6207, or visit [www.Medicaid.DHH.Louisiana.gov](http://www.Medicaid.DHH.Louisiana.gov)

## After You Apply

We will let you know if your child qualifies. If they do, you will get a plastic Medicaid card about two weeks following the approval letter. If they already have a Medicaid card, we will reactivate it, and you can start using it as soon as you hear from us.

## Covered Services

Doctor visits	Hospital care
Prescriptions	Shots
Lab work and tests	X-rays
Mental health	Psychological tests
Psychological therapy	Physical therapy
Speech therapy	Occupational therapy
Dental, vision, hearing	Medical transportation
Medical supplies and equipment	

And all other Medicaid services for children.

Your child may use any doctor or clinic who accepts Medicaid. If you have other insurance Medicaid pays after your other health insurance has paid.

## Questions

Call **1-888-342-6207**

TTY text telephone users:  
**1-800-220-5404**

*These calls are free.*

← (TEAR OFF THE APPLICATION HERE BEFORE MAILING. KEEP THIS PAGE FOR YOURSELF.)

## Your Rights

If you think the decision we make is unfair, not correct or made too late, you may ask for a fair hearing.

- ✓ Call the Family Opportunity Act Medicaid Buy-In Program office at 1-888-342-6207; and/or
- ✓ Write to:  
LA DHH Bureau of Appeals  
P.O. Box 4183  
Baton Rouge, LA 70821-4183

## The Family Opportunity Act Medicaid Buy-In Program is an Equal Opportunity Program

We cannot treat you differently because of your race, color, sex, age, disability, religion, nationality or political beliefs. If you think we have:

- ✓ Call the U.S. DHHS Regional Office for Civil Rights in Dallas, TX at 1-800-368-1019;
- ✓ Call the Family Opportunity Act Medicaid Buy-In Program office at 1-888-342-6207, TTY text telephone users call 1-800-220-5404; and/or
- ✓ Write to:  
LA Department of Health & Hospitals  
P.O. Box 4818  
Baton Rouge, LA 70821-4818

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¿Necesita traductor de español?  
Llame al 1-877-252-2447.

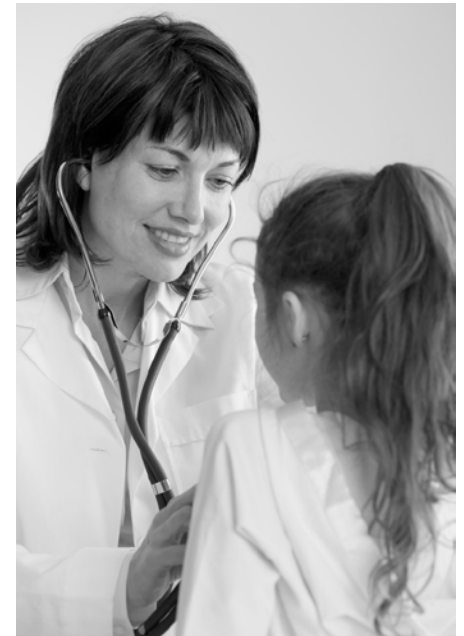
Quý vị có cần thông dịch viên người  
Việt không? Nếu cần xin gọi số  
1-877-252-2447.



BHSF Form 1-FOA Cover  
Revised 04/12

# Family Opportunity Act Medicaid Buy-In Program

for Children with  
Disabilities



Let Us Be  
Your Partner in Health

1-888-342-6207

Apply Online  
[www.Medicaid.DHH.Louisiana.gov](http://www.Medicaid.DHH.Louisiana.gov)

Louisiana Department of Health & Hospitals

# FAMILY OPPORTUNITY ACT MEDICAID BUY-IN PROGRAM APPLICATION

Interviewer: \_\_\_\_\_

Date of Interview: \_\_\_\_\_

Louisiana's Family Opportunity Act Medicaid Buy-In Program provides complete health care for **children under age 19 who have a physical, mental, or developmental disability**. If required, families will pay \$12 to \$35 per month for this coverage. Parents who have health insurance available through their employer are required to enroll the child as a condition of eligibility.

If you are applying for more than one child, please fill out separate applications for each child.

## To apply using this application:

1. Fill it out and sign it. Use a black ink pen.
2. Get together the documents of proof we need.
3. Mail or fax the form and documents of proof to:

Family Opportunity Act Medicaid Buy-In Program  
P.O. Box 91278  
Baton Rouge, LA 70821-9278  
FAX # (toll free): 1-877-523-2987

What language do you speak best? ☐ English ☐ Spanish ☐ Vietnamese ☐ Other (specify) \_\_\_\_\_

What language do you write best? ☐ English ☐ Spanish ☐ Vietnamese ☐ Other (specify) \_\_\_\_\_

## 1. Where did you get this application form?

- ☐ Medicaid Office ☐ Hospital ☐ Pharmacy ☐ Doctor's Office ☐ Friend/Relative ☐ Internet  
☐ School Clinic ☐ Food Stamp Office ☐ Health Unit ☐ Business (Store, Work) ☐ Festival/Health Fair  
☐ Somewhere else: \_\_\_\_\_

## 2. Parent or Caregiver Information (List second parent or caregiver in Question 3)

Name \_\_\_\_\_ ☐ Male ☐ Female  
*First Middle Initial Last*

Social Security Number \_\_\_\_\_ Date of Birth (month, day, year) \_\_\_\_\_

Relationship to Child Applying: ☐ Parent ☐ Stepparent ☐ Grandparent ☐ Other: \_\_\_\_\_

Race/Ethnic Background (Optional- you may mark one or more): ☐ White ☐ Black ☐ Asian ☐ Hispanic or Latino  
☐ American Indian or Alaska Native ☐ Native Hawaiian or Pacific Islander ☐ Other: \_\_\_\_\_

Mailing Address \_\_\_\_\_  
*P.O. Box or Street Address Apartment/Lot Number*

\_\_\_\_\_  
*City State Zip Code*

Home Address (if different) \_\_\_\_\_  
*Street Address Apartment/Lot Number*

\_\_\_\_\_  
*City State Zip Code*

Parish \_\_\_\_\_ E-mail Address \_\_\_\_\_

Home Phone (\_\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_\_) \_\_\_\_\_ Daytime Phone (\_\_\_\_\_) \_\_\_\_\_

Best Day and Time to Call During our Office Hours (Mon-Fri, 8:00 am – 4:30 pm) \_\_\_\_\_

**Questions? Call 1-877-252-2447**

**TTY Text Telephone For The Hearing Impaired, Call 1-800-220-5404**

**3. Does another parent or caregiver live in the home? ☐ Yes – Answer Questions Below ☐ No – Go to Question 4**

Name \_\_\_\_\_ ☐ Male ☐ Female  
*First Middle Initial Last*

Social Security Number \_\_\_\_\_ Date of Birth (month, day, year) \_\_\_\_\_

Relationship to Child Applying: ☐ Parent ☐ Stepparent ☐ Grandparent ☐ Other: \_\_\_\_\_

**4. Child with Disability**

***If you are applying for more than one child, please fill out a separate application for each child.***

Name \_\_\_\_\_ ☐ Male ☐ Female  
*First Middle Initial Last*

Social Security Number \_\_\_\_\_ Date of Birth (month, day, year) \_\_\_\_\_

Race/Ethnic Background (Optional- you may mark one or more): ☐ White ☐ Black ☐ Asian ☐ Hispanic or Latino  
☐ American Indian or Alaska Native ☐ Native Hawaiian or Pacific Islander ☐ Other: \_\_\_\_\_

Place of Birth: State (if born in the U.S.) \_\_\_\_\_ Country (if born outside the U.S.) \_\_\_\_\_

Mother's Name \_\_\_\_\_  
*First (Maiden Name) Last*

**Is this child a U.S. citizen? ☐ Yes – Go to Question 5 ☐ No – Answer the next questions**

Is this child a lawful permanent resident? ☐ Yes ☐ No - What date did he come to the U.S.? \_\_\_\_\_

Permanent Resident Card (green card) Number A# \_\_\_\_\_

**5. Has the child ever received Supplemental Security Income (SSI) benefits? ☐ Yes – Fill Out Below ☐ No – Go to Question 6**

When did it end? \_\_\_\_\_

Why did it end? \_\_\_\_\_

**6. List the child's brothers and sisters under age 19 who live in the home. ☐ None – Go to Question 7**

***Do not list step-brothers and step-sisters. If there are more than three children, use another sheet of paper.***

**A.** Name \_\_\_\_\_ ☐ Male ☐ Female  
*First Middle Initial Last*

Social Security Number \_\_\_\_\_ Date of Birth (month, day, year) \_\_\_\_\_

**B.** Name \_\_\_\_\_ ☐ Male ☐ Female  
*First Middle Initial Last*

Social Security Number \_\_\_\_\_ Date of Birth (month, day, year) \_\_\_\_\_

C. Name \_\_\_\_\_ ☐ Male ☐ Female

*First*

*Middle Initial*

*Last*

Social Security Number \_\_\_\_\_ Date of Birth (month, day, year) \_\_\_\_\_

**7. Does the child who is applying have health insurance? ☐ Yes – Fill Out Below ☐ No – Go to Question 8**

*If more than one health insurance, use another sheet of paper.*

Policyholder's Name \_\_\_\_\_ Coverage Start Date \_\_\_\_\_

Insurance Name and Phone Number \_\_\_\_\_

Policy Number \_\_\_\_\_ Group Number \_\_\_\_\_

What does the policy cover? ☐ Hospital ☐ Doctor ☐ Medicine ☐ Dental ☐ Ambulance

Who pays the premium? \_\_\_\_\_

If the insurance is through a job, name of employer: \_\_\_\_\_

When is open enrollment? \_\_\_\_\_

Does the employer pay more than 50% of the cost? ☐ Yes ☐ No

**8. If child does not have other health insurance, could the child get health insurance from a parent's job? ☐ Yes ☐ No**

**9. Describe the child's disability.**

What is the disability? Give us information about it. \_\_\_\_\_

When did it start? \_\_\_\_\_

List the doctors, hospitals or other medical providers who have provided medical care and can provide medical records to support the child's medical condition. *If more space is needed, use another sheet of paper.*

Name of Doctor, Hospital or Other Medical Provider	Medical Provider's Address and Phone Number

**10. Do the child's parents, brothers, or sisters under age 19 receive earnings from employment?**

☐ Yes – Fill Out Below   ☐ No – Go to Question 11

Who Works?	List Employer & Phone # or Write Self Employed	Total Monthly Gross Earnings	How often paid? (weekly, every 2 weeks, twice a month, monthly)

**11. Does the child or do their parents, brothers or sisters under age 19 get regular income such as those listed below?**   ☐ Yes – Fill Out Below   ☐ No – Go to Question 12

- Social Security   • SSI   • Unemployment   • Money from Friends/Relatives   • Worker's Compensation
- Veteran's Benefits   • Child Support (Give the name of child.)   • Other (Specify)

Who gets it?	What is it?	How much? \$ _____	How often?
Who gets it?	What is it?	How much? \$ _____	How often?
Who gets it?	What is it?	How much? \$ _____	How often?

**12. Does the child need coverage for the last 3 months because there are medical bills (paid or unpaid) from this time?**   ☐ Yes   ☐ No

**13. Has the child ever received Medicaid in Louisiana?**   ☐ Yes – Fill Out Below   ☐ No

*Plastic Medicaid cards can be reactivated and reused. We will not send a new card unless you request one.*

Does the child need a new Medicaid card?   ☐ Yes   ☐ No

**This is the end of the application. SIGN BELOW**

By signing this application I am giving my permission to the State of Louisiana and its agents to make contacts to verify the information given on this application. Under penalty of perjury I certify all information I have given is true. I also acknowledge that I have received and read the Rights and Responsibilities on the next page.

 **Sign Your Name Here:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Rights and Responsibilities

### WHAT MEDICAID HAS THE RIGHT TO EXPECT OF YOU

**CITIZENSHIP AND IMMIGRATION STATUS:** You state that the information about citizenship and immigration status given on this application form is true and correct.

**REPORTING THE TRUTH:** You state that the information you give on the application form is true and correct. You understand if you purposely give information that is not true OR if you purposely do not tell information that you are supposed to, the person applying may get health benefits that they should not get. If that happens, you can by law be punished for fraud. Also, you may have to pay money back to Medicaid for the bills it paid by mistake.

**VERIFICATION OF INFORMATION:** You understand that the information you give on this application and about the person applying will be checked. You agree to help Medicaid with that and to let Medicaid get information it needs from government agencies, employers, medical providers, and others.

**SOCIAL SECURITY NUMBERS:** You understand Social Security numbers will only be used to get information from other government agencies to make a decision on eligibility for the person applying for Medicaid.

**PAYMENT OF MEDICAL CARE BY A THIRD PARTY:** You understand by accepting Medicaid, the Department has the right to get money received by the person applying from other sources like insurance payments or lawsuit settlements for services that Medicaid has paid for the person applying.

**REPORTING CHANGES:** You agree to tell Medicaid within 10 days of these changes: 1) if anyone getting Medicaid moves out of state; 2) if anyone moves in or out of the home; 3) changes in mailing or home address; 4) changes in health insurance and premiums; and 5) changes in income.

**CHILD SUPPORT ENFORCEMENT:** You understand that Medicaid will only send case information to Child Support Enforcement for medical support if you ask them to. We will make a referral if the parent(s) gets Medicaid unless Medicaid determines you have good cause not to cooperate with Support Enforcement.

### WHAT YOU HAVE THE RIGHT TO EXPECT FROM MEDICAID

**RIGHT TO A FAIR HEARING:** You understand that you can ask for a Fair Hearing if you think any decision made on the case is unfair, incorrect, or made too late.

**NO DISCRIMINATION:** You understand Medicaid cannot treat you differently because of race, color, sex, age, disability, religion, nationality, or political belief. If you think it has, you can call the U.S. DHHS Regional Office for Civil Rights in Dallas, TX at 1-800-368-1019 or write to Louisiana's Department of Health & Hospitals, Human Resources at P. O. Box 4818 Baton Rouge, LA 70821-4818.

**OTHER SERVICES:** You understand that information about WIC, KIDMED, and other Medicaid services will be sent to the persons that are eligible for Medicaid.

## Documents of Proof We May Need From You

Some of these documents of proof will not apply to your application. Let us know if you do not have or cannot get any of these things. We may be able to get them or help you get them.

Copy of health insurance card (front and back) <b>for child</b>
<b>If child is not a U.S. citizen</b> , send copy of their Permanent Resident Card (green card) or other form from U.S. Citizenship and Immigration Services.
<b>For children born outside Louisiana</b> , send proof of U.S. Citizenship such as a birth certificate, souvenir birth certificate, U.S. Passport, or adoption papers. Visit <a href="http://www.cdc.gov/nchs">www.cdc.gov/nchs</a> for a list of state vital records offices where you may request birth certificates.
Pay stubs from last month showing gross pay (before taxes) or letter from employer. For self-employment, send copies of tax return and all schedule attachments - <b>for child's parents (legal and natural) and their brothers and sisters under age 19.</b>
Proof of gross income (before taxes) from child support, Veteran's Benefits, worker's comp, alimony, and any other income that is not from working. Proof could be award letters and 1099 tax statements from the last tax year - <b>for child, their parents (legal and natural), and brothers and sisters under age 19.</b>
If Medicaid coverage is needed for any of the three months before the month you apply for Medicaid, send proof of income for each month - <b>for child, their parents (legal and natural), and brothers and sisters under age 19.</b>
Copies of all medical reports and Individual Education Plans (IEP) to verify the child's disability.

Please mail or fax the application and documents of proof to us. You may also take it to your local Medicaid office.

**Mailing Address:**

Family Opportunity Act Medicaid Buy-In Program  
P.O. Box 91278  
Baton Rouge, LA 70821-9278

**Fax:**

1-877-523-2987 (toll free)

## IMPORTANT PHONE NUMBERS

	PHONE NUMBER	TTY TEXT TELEPHONE
KIDMED (EPSDT)	1-800-259-4444	1-877-544-9544
CommunityCARE (to request a change of Primary Care Doctor)	1-800-259-4444	1-877-544-9544
KIDMED and CommunityCARE Physician Referral Assistance	1-877-455-9955	
Medicaid Services	1-888-342-6207	
Transportation (to request non-emergency transportation)	1-800-259-1944	

## IMPORTANT WEB SITES

LaCHIP	<a href="http://www.LaCHIP.org">www.LaCHIP.org</a>
LaMOMS – Medicaid for Pregnant Women	<a href="http://www.LaMOMS.DHH.Louisiana.gov">www.LaMOMS.DHH.Louisiana.gov</a>
Other Medicaid Programs	<a href="http://www.Medicaid.DHH.Louisiana.gov">www.Medicaid.DHH.Louisiana.gov</a>
Find a Doctor Who Accepts Medicaid	<a href="http://www.La-CommunityCare.com">www.La-CommunityCare.com</a>
KIDMED & CommunityCARE	<a href="http://www.La-KidMed.com">www.La-KidMed.com</a>
Apply for or Renew Your Medicaid	<a href="http://www.Medicaid.DHH.Louisiana.gov">www.Medicaid.DHH.Louisiana.gov</a>



Department of Health and Hospitals  
Voter Registration Declaration (Optional)

If you fill it out, your answers will not affect the benefits you get from the  
*Louisiana Department of Health and Hospitals.*

If you are not registered to vote where you live now, would you like to apply to register to vote here today? ☐ Yes ☐ No

- If you checked "Yes," please complete the attached form called the "Louisiana Mail Voter Registration Application." You may mail your completed Voter Registration Application to your local Registrar of Voters listed on the application or mail it to the Department of Health and Hospitals.
- **IF YOU DO NOT CHECK EITHER BOX YOU WILL BE CONSIDERED TO HAVE DECIDED NOT TO REGISTER TO VOTE AT THIS TIME.**

Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.

If you would like help in filling out the voter registration application form, we will help you. **You may call us toll-free at 1-888-342-6207.** The decision whether to seek or accept help is yours. You may fill out the application form in private.

If you choose to register to vote at this time, the information about the location where you completed the application to register will remain confidential and will only be used for voter registration purposes. If you choose not to register to vote, that information will also be kept confidential.

If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with:

Louisiana Secretary of State  
Commissioner of Elections  
P.O. Box 94125  
Baton Rouge, LA 70804-9125  
Phone: (toll-free) 1-800-883-2805

\_\_\_\_\_  
Print Your Name

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Sign Your Name

\_\_\_\_\_  
Today's Date

**ACADIA**

Courthouse #115  
Crowley, LA 70526-4363  
(337) 788-8841  
**ALLEN**  
P. O. Box 150  
Oberlin, LA 70655-0150  
(337) 639-4966  
**ASCENSION**  
828 S. Irma Blvd. #205  
Gonzales, LA 70737-3631  
(225) 621-5780  
**ASSUMPTION**  
P. O. Box 578  
Napoleonville, LA 70390-0578  
(985) 369-7347

**AVOUELLES**

312 N. Main St. #E  
Marksville, LA 71351-2409  
(318) 253-7129

**BEAUREGARD**

P. O. Box 952  
DeRidder, LA 70634-0952  
(337) 463-7955

**BIENVILLE**

P. O. Box 697  
Arcadia, LA 71001-0697  
(318) 263-7407

**BOSSIER**

P. O. Box 635  
Benton, LA 71006-0635  
(318) 965-2301

**CADDO**

P.O. Box 1253  
Shreveport, LA 71153-1253  
(318)226-6891

**CALCASIEU**

1000 Ryan St. #7  
Lake Charles, LA 70601-5250  
(337)437-3572

**CALDWELL**

P. O. Box 1107  
Columbia, LA 71418-1107  
(318) 649-7364

**CAMERON**

P. O. Box 1  
Cameron, LA 70631-0001  
(337) 775-5493  
**CATAHOULA**  
P. O. Box 215  
Harrisonburg, LA 71340-0215  
(318) 744-5745

**CLAIBORNE**

507 W. Main Suite 1  
Homer, LA 71040-3914  
(318) 927-3332

**CONCORDIA**

4001 Carter St. #4  
Vidalia, LA 71373-3021  
(318) 3367770

**DESOTO**

105 Franklin St.  
Mansfield, LA 71052-2046  
(318) 872-1149

**E. BATON ROUGE**

222 St. Louis #201  
Baton Rouge, LA 70802-5860  
(225) 389-3940

**E. CARROLL**

P. O. Box 708  
Lake Providence, LA 71254-0708  
(318) 559-2015

**E. FELICIANA**

P. O. Box 488  
Clinton, LA 70722-0488  
(225) 683-3105

**EVANGELINE**

200 Court St. Ste. 102  
Ville Platte, LA 70586-4463  
(337) 363-5538

**FRANKLIN**

Courthouse  
6560 Main St.  
Winnsboro, LA 71295-2750  
(318) 4354489

**GRANT**

Courthouse  
200 Main St.  
Colfax, LA 71417-1828  
(318) 627-9938

**IBERIA**

300 S. Iberia St. #110  
New Iberia, LA 70560-4543  
(337) 369-4407

**IBERVILLE**

P. O. Box 554  
Plaquemine, LA 70765-0554  
(225) 687-5201

**JACKSON**

500 E. Court St. #102  
Jonesboro, LA 71251-3400  
(318) 259-2486

**JEFFERSON**

P. O. Box 10494  
Jefferson, LA 70181-0494  
(504) 736-6191

**JEFFERSON DAVIS**

302 N. Cutting Ave.  
Jennings, LA 7054-65361  
(337) 824-0834

**LAFAYETTE**

1010 Lafayette #313  
Lafayette, LA 70501-6885  
(337) 291-7140

**LAFOURCHE**

307 W. 4th St. #101  
Thibodaux, LA 70301-3105  
(985) 447-3256

**LASALLE**

P. O. Box 2439  
Jena, LA 71342-2439  
(318) 992-2254

**LINCOLN**

100 W. Texas Ave.  
Ruston, LA 71270-4463  
(318) 251-5110

**LIVINGSTON**

P. O. Box 968  
Livingston, LA 707540968  
(225) 686-3054

**MADISON**

100 N. Cedar St.  
Tallulah, LA 71282-3892  
(318) 574-2193

**MOREHOUSE**

129 N. Franklin  
Bastrop, LA 71220-3815  
(318) 281-1434

**NATCHITOCHES**

P. O. Box 677  
Natchitoches, LA 71458-0677  
(318) 357-2211

**ORLEANS**

1300 Perdido #1W23  
New Orleans, LA 70112-2127  
(504) 658-8300

**OUACHITA**

122 St John St #114  
Monroe, LA 71201-7342  
(318) 3271436

**PLAQUEMINES**

P. O. Box 989  
Port Sulphur, LA 70083-0989  
(504) 564-6957

**POINTE COUPEE**

211 E. Main St.  
New Roads, LA 70760-3661  
(225) 638-5537

**RAPIDES**

701 Murray St.  
Alexandria, LA 71301-8099  
(318) 473-6770

**RED RIVER**

P. O. Box 432  
Coushatta, LA 71019-0432  
(318) 932-5027

**RICHLAND**

P. O. Box 368  
Rayville, LA 71269-0368  
(318) 728-3582

**SABINE**

400 Capitol St. #107  
Many, LA 71449-3099  
(318) 256-3697

**ST. BERNARD**

8201 W. Judge Perez Rm. 104  
Chalmette, LA 70043-1696  
(504) 278-4231

**ST. CHARLES**

P. O. Box 315  
Hahnville, LA 70057-0315  
(985) 783-2731

**ST. HELENA**

P. O. Box 543  
Greensburg, LA 70441-0543  
(225) 222-4440

**ST. JAMES**

P. O. Box 179  
Convent, LA 70723-0179  
(225) 562-2330

**ST. JOHN**

1801 W. Airline Hwy  
LaPlace, LA 70068-3344  
(985) 652-9797

**ST. LANDRY**

P. O. Box 818  
Opelousas, LA 70571-0818  
(337) 948-0572

**ST. MARTIN**

Courthouse  
415 S. Martin St.  
St. Martinville, LA 70582-4549  
(337) 394-2204

**ST. MARY**

500 Main St. #301  
Franklin, LA 70538-6144  
(337) 828-4100

**ST. TAMMANY**

701 N. Columbia St.  
Covington, LA 70433-2709  
(985) 809-5500

**TANGIPAHOA**

P. O. Box 895  
Amite, LA 70422-0895  
(985) 748-3215

**TENSAS**

P. O. Box 183  
St. Joseph, LA 71366-0183  
(318) 766-3931

**TERREBONNE**

P. O. Box 9189  
Houma, LA 70361-9189  
(985) 873-6533

**UNION**

P. O. Box 235  
Farmerville, LA 71241-0235  
(318) 368-8660

**VERMILION**

100 N. State St. #120  
Abbeville, LA 70510  
(337) 898-4324

**VERNON**

P. O. Box 626  
Leesville, LA 71496-0626  
(337) 239-3690

**WASHINGTON**

Courthouse Bldg.  
900 Washington St.  
Franklinton, LA 70438  
(985) 839-7850

**WEBSTER**

P. O. Box 674  
Minden, LA 71058-0674  
(318) 377-9272

**W. BATON ROUGE**

P. O. Box 31  
Port Allen, LA 70767-0031  
(225) 336-2421

**W. CARROLL**

P. O. Box 71  
Oak Grove, LA 71263-0071  
(318) 428-2381

**W. FELICIANA**

P. O. Box 2490  
St. Francisville, LA 70775-2490  
(225) 635-6161

**WINN**

Courthouse Room 105  
Winnfield, LA 71483-3238  
(318) 628-6133

**OFFICIAL USE ONLY****Address Change**

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**Name Change**

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**Party Change**

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**Remarks**

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Circle One: PA MV RG SDA SS

Received by: \_\_\_\_\_

PLACE IN AN ENVELOPE AND MAIL TO YOUR  
REGISTRAR OF VOTERS

USE THIS FORM TO: 1) register to vote 2) change your address 3) request a name change 4) change party affiliation

**TO REGISTER TO VOTE AND BE ELIGIBLE TO VOTE YOU MUST:** 1) be a United States citizen 2) be at least 17 years old to register but must be 18 years old to vote 3) not be under an order of imprisonment for conviction of a felony 4) not be under a judgment of full interdiction or limited interdiction where your right to vote has been suspended 5) reside in the state and parish in which you seek to register and vote.

**INSTRUCTIONS FOR COMPLETING THIS FORM:** All information except your signature should be printed clearly in ink, preferably black, or typed. Fill in all boxes that apply to you.

**Box 1:** Indicate whether you are a citizen of the United States of America. Indicate whether you will be 18 years of age on or before election day.

**Box 2:** Provide full name. Do not use initials for middle or maiden name.

**Box 3:** 'Residence Address' means the address where you live and are registering to vote. If you claim a homestead exemption, you must list the address of that residence. Do not use a post office box for your 'Residence Address'. If you use a rural route and box number, draw a map in the space labeled 'Give Location.' Write in the names of the crossroads (streets) nearest to where you live. Draw an X to show where you live. Use a dot to show any schools, churches, stores or landmarks near where you live and write the name of the landmark. Check the box provided if mail is not delivered to your residence address by the post office. Complete 'Mailing Address' only if it is different from the 'Residence Address' or if mail is not delivered to your residence address.

**Box 4:** Provide your age.

**Boxes 6 & 14:** You must provide your Louisiana driver's license number, if issued. If not issued, you must provide at least the last four digits of your social security number, if issued. The full social security number may be provided on a voluntary basis. If neither a social security number nor a Louisiana driver's license number has been issued, and this form is submitted by mail, and you are registering to vote for the first time, in order to avoid additional identification requirements for first time voters, attach either a) a copy of a current and valid photo identification or b) a copy of a current utility bill, bank statement, government check, paycheck, or other government document that shows your name and address.

**Boxes 8, 12 & 13:** The items 'race/ethnic origin', 'home phone' and 'daytime phone' are not required but are helpful.

**Box 9:** If you do not complete this item, your party affiliation will be listed as 'none', unless you are presently registered with a party affiliation and no change is being made today. If you are not registering with a political party, circle 'none'. The recognized political parties are Democrat, Green, Libertarian, Reform and Republican or you may specify any other party affiliation.

**Box 18:** If you are using this form to request a change of name, you must print the name to be changed here.

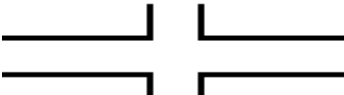
**Box 19:** Date and sign the card with your signature or mark.

If returned by mail, place in an envelope and mail to the appropriate registrar of voters at the address found on the reverse side of this card. If you have not been issued a social security number or Louisiana driver's license number, you must mail the required documentation with your application. Your application or envelope must be postmarked 30 days prior to the first election in which you seek to vote based on the residence listed on this application.

**NOTE:** 1. If you decline to register to vote, this fact will remain confidential and will be used only for voter registration purposes. If you register to vote, the office where your application was submitted will remain confidential and will be used only for voter registration purposes. 2. Your social security number will also remain confidential and is intended to be used for voter registration purposes only.

**QUESTIONS?** Call your Parish Registrar of Voters OR call the Department of State at 1-800-883-2805 or (225) 922-0900.

**COMPLETE AND CHECK ALL APPLICABLE BOXES AND TEAR ALONG PERFORATED LINE BEFORE MAILING.**

LOUISIANA MAIL VOTER REGISTRATION APPLICATION FORM #04				OFFICIAL USE ONLY COMP REG # _____ Reg Type _____ Wd/ Dist _____ Pct _____ In _____ Out _____					
<b>1 Are you a citizen of the United States of America?</b> YES <input type="checkbox"/> NO <input type="checkbox"/> <b>Will you be 18 years of age on or before election day</b> YES <input type="checkbox"/> NO <input type="checkbox"/> If you checked no in response to either of these questions, DO NOT COMPLETE THIS FORM.									
<b>2 NAME OF APPLICANT (PLEASE PRINT NAME)</b>						<b>GIVE LOCATION</b> 			
LAST		First		FULL MIDDLE OR MAIDEN					
<b>3 RESIDENCE ADDRESS (MUST BE ADDRESS WHERE YOU CLAIM HOMESTEAD EXEMPTION, IF ANY)</b>									
HOUSE OR APT. NO. & STREET		CITY OR TOWN		STATE ZIP					
IF NO mail delivery to residential address, check here: ( )				MAILING ADDRESS IF DIFFERENT					
<b>4 AGE</b>		<b>5 DATE OF BIRTH</b>		<b>6 * SOCIAL SECURITY # (CIRCLE ONE)</b>		<b>7 SEX (CIRCLE ONE)</b>		<b>8 ** RACE/ ETHNIC ORIGIN (CIRCLE ONE)</b>	
		MONTH DAY YEAR		NO YES # _____		MALE FEMALE		WHITE BLACK ASIAN HISPANIC AMER. INDIAN OTHER: _____	
<b>9 PARTY AFFILIATION (CIRCLE ONE)</b>				<b>10 APPLICANTS'S PLACE OF BIRTH</b>				<b>11 MOTHERS MAIDEN NAME</b>	
DEM GRN LBT RFM REP NONE OTHER (SPECIFY) _____				CITY OR TOWN PARISH OR COUNTY STATE COUNTRY					
<b>12 ** HOME PHONE</b>				<b>13 ** DAYTIME PHONE</b>		<b>14 LA DRIVERS LICENSE / I.D. # (CIRCLE ONE)</b>		<b>15 Will you require assistance at the polls? (CIRCLE ONE)</b>	
( )				( )		NO YES # _____		NO YES IF YES, GIVE REASON	
<b>16 LAST RESIDENCE ADDRESS</b>				<b>17 PLACE OF REGISTRATION</b>		<b>18 FOMER REGISTERED NAME, IF APPLICABLE</b>			
ADDRESS				PARISH OR COUNTY STATE					
<b>AFFIRMATION :</b> I do hereby solemnly swear or affirm that I am a United States citizen, that I am at least 17 years old, that I am not currently under an order of imprisonment for conviction of a felony, that I am not currently under a judgment of full interdiction or limited interdiction where my right to vote has been suspended, that I am a bona fide resident of this state and parish, and that the facts given by me on this application are true to the best of my knowledge and belief. If I have provided false information, I may be subject to a fine of not more than \$1,000 (\$2,500 for subsequent offense) or imprisonment for not more than 1 year.									
<b>19 SIGN YOUR NAME IN BOX AT RIGHT</b>									
DATE: _____ / _____ / _____									
<b>20 IF YOU ARE UNABLE TO SIGN YOUR NAME, TWO WITNESSES TO YOUR MARK MUST SIGN HERE</b>									
WITNESS SIGNATURE					WITNESS SIGNATURE				
* Last 4 digits of the social security number required if no LA driver's license issued; social security number is intended to be used for voter registration purposes only Full # Optional ** OPTIONAL									
LR-1M (REV. 1/11, 7/11) R.S. 18:104 FORM #04									